

**Town of Lyme**  
**Board of Selectmen**  
Minutes for November 1, 2012

At 8:03 AM Simon called the meeting to order. The following were present for part or all of the meeting: Simon Carr (Chair), Richard Vidal (Vice-Chair), C. Jay Smith (member), Dina Cutting (Administrative Assistant), Patty Jenks (Town Clerk), Kevin Peterson (Town Moderator), John Mudge (Supervisors of the Checklist)

1. Approved the minutes of the October 25, 2012 public session.
2. Matters arising:
  - a. Noted that the tax rate has been set. Discussed problems this year getting information from DRA.
3. Met with Kevin, Patty and John to discuss the election next Tuesday. Kevin discussed the new voting manual which came out and his new diagram for setting up the hall. Setup will be done at 5:00 pm on Monday. Discussed duties of different people and having selectmen act as greeters. Need to keep people back from the counters/give them room to do what they need to do. Discussed extra work being put on the supervisors of the checklist. Simon noted that it is possible to appoint assistants to the Supervisors during busy times. John mentioned how helpful Elise has been to the Supervisors.
4. The following administrative matters were discussed and actions taken:
  - a. Kevin discussed the outages from the storm and other minor problems. Noted that he would not be available from Nov 7 to Nov 30 and requested that Mike Hinsley be appointed as Emergency Management Director for that period. Motion Simon, seconded Richard and board voted 3 – 0 to appoint Michael Hinsley as temporary EMD.
  - b. Reviewed and signed the manifest in the amount of \$204,568.82. This amount includes \$150,000.00 for the school. Reviewed and signed the manifest for overseer of the welfare in the amount of \$5,673.37.
  - c. Discussed the billing of ambulance transport from DHMC Lyme clinic to DHMC Lebanon. Why is town of Lyme being billed when people don't pay for ambulance service between two Dartmouth Hitchcock facilities? Will draft a letter to DHMC with copy to Lyme clinic. Also discussed COMSTAR which is the billing service used by Hanover Ambulance Service. Appears to be many problems in the way they handle billing. Will investigate further how other towns are doing and look at possibly joining forces to get problems corrected.
  - d. Reviewed the tax commitment and signed the warrant in the amount of \$7,034,426.51.

- e. Discussed outstanding invoice from Holden. We had asked for an explanation/clarification on this invoice since it appears to be a double billing. As yet we have not gotten an answer and are still waiting for an answer before we pay the invoice. Will convey this to Holden and again request an explanation.
- f. Discussed and signed the NH the Beautiful Grant application requesting \$4800.00 to pay for 1 of 2 new roll off containers for the transfer station.
- g. Committee and Commission Reports:
  - i. Recreation Commission met but did not have a quorum. Discussed the housing forum sponsored by the Planning Board which appeared to go over very well. Richard brought up that Matt had cleaned out some debris from big rock and wanted to take it to the transfer station. Board waived the dump fees. Need to let Lance know and Richard will haul to the transfer station.
  - h. Discussed the zero sort proposal/costs from Casella. Could be perceived as a step backwards from our current system by some people. Could continue to sort as we do now but would have to look closer at the costs. Need to look for new location as was planned and then make whatever changes are in the best interests of the Town.
  - i. Discussed the letter from Department of Labor about re-inspecting the Town Buildings. There are several issues which still need to be addressed. Simon will talk to Tim about items in the fire station. Dina will look into getting a false wall put up in the equipment room. Need to talk to Shaun to see what all needs to be done.
  - j. Discussed the Budget. There is some concern over the legal line in the budget which has a potential to be much larger since there are several cases pending. Need to decide next week on the mowing contract. After looking through line items and discussing several amounts in the budget, Simon motioned, seconded by Jay and the board voted 3 – 0 to submit the budget in the amount of \$2,016,408.00 to the Budget Committee.
  - k. Dina noted that Ryan will be at the next meeting to discuss the bridge work.
  - l. Discussed how we would work the schedule for Election Day.
  - m. Meeting adjourned at 10:05 am.

/s/C. Jay Smith  
Recorder